

Meeting Date		3/28/19		March Regular Monthly Meeting		Roles; Time Keeper -		Next Meeting Date		4/18/19	
Team		Woodlands HOA Board				Note Taker -					
Attendees						Moderator - Don Hansen					
						Decision Driver - Topic					
						Owner					
						Location; Woodlands HOA Gatehouse					
From	To	Owner	Discussion	Decisions	Responsible	Due					
1	6:00	6:10	All	<ul style="list-style-type: none"> <li>1. Review &amp; approval of Minutes for Special Meeting Held 12/20</li> <li>2. February Minutes Approved with changes via electronic sharing</li> <li>3. Discussion of Erosion/Landscaping Issues behind unit #34/#36</li> </ul>		All					
2	6:10	6:25	Carol Kuenzel	<b>Financial:</b> <ul style="list-style-type: none"> <li>1. Monthly report</li> <li>2. Status of Capital Assessment Payments</li> </ul>		All					
3	6:25	6:40		<b>Discussion Issues:</b> <ul style="list-style-type: none"> <li>1. Board approval of contract for the replacement of the metal fence along Brooktree Lane (review of submitted bid recap, recommendation of contractor, Board discussion/ approval)</li> <li>2. Scheduling of meeting date with Joe Dold to discuss with residents/board insurance policy/issues</li> <li>3. Review of updates to the townhome maintenance policy</li> </ul>	On specific areas of responsibility:	All					
4	6:40	6:45		<b>Arch Comm Items -</b>	Board	John McIntosh					
5	6:45	6:55	All	<b>Updates:</b> <ul style="list-style-type: none"> <li>1. Soffits/Fascias</li> <li>2. Roofs -</li> <li>3. Landscaping / Tree Planning 2019 - Lighting issues</li> <li>4. Drives/Walks (Update on #20)</li> <li>5. Stucco/Painting Update -</li> </ul>		All					
6	6:55	7:00		Review Decisions and Due Dates		All					